

# CHECK REQUEST

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Committee: \_\_\_\_\_

Budget item/event: \_\_\_\_\_

Date of event/expense: \_\_\_\_\_

Expenses:	\$ _____	Comments: _____
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	\$ _____	_____
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	\$ _____	_____
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	\$ _____	_____
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	\$ _____	_____
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Total: \$ \_\_\_\_\_